



UNITED STATES MARINE CORPS  
MARINE CORPS BASE  
CAMP LEJEUNE, NORTH CAROLINA 28542-5001

BO 11011.1H  
BPWO  
24 SEP 1993

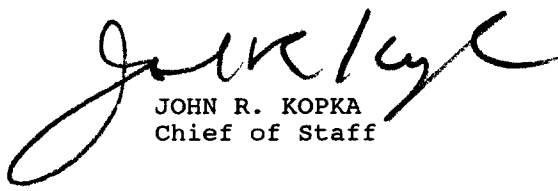
BASE ORDER 11011.1H

From: Commanding General  
To: Distribution List

Subj: CONTROL OF INGRANTS AND OUTGRANTS OF REAL PROPERTY

Ref: (a) NAVFAC P-73 of June 1976 (NOTAL)

1. Purpose. To establish responsibility for implementation of the reference concerning real estate ingrats and outgrants of real property from or to non-DoD agencies.
2. Cancellation. BO 11011.1G.
3. Summary of Revision. This revision contains numerous changes and should be completely reviewed.
4. Background. The Public Works Officer is responsible for the administration of all real estate agreements involving ingrats and outgrants of real property (Class I & II) for the Base and Marine Corps Air Station, New River, including those involving payments received or paid and long-term maintenance agreements. Action from higher officials is required at times.
5. Action. All requests for short- and long-term real estate ingrats and outgrants of real property by license, lease, permit, easement, or other agreement shall be forwarded to the Public Works Officer for action. The Realty Specialist will accumulate the required approvals, site plans, surveys, condition reports, and drawings of each required real estate action. All appropriate information will be forwarded to Commander, Atlantic Division, Naval Facilities Engineering Command (COMLANTNAVFACENGCOM), Norfolk, Virginia, for further action to execute the correct real estate instrument. One year licenses involving no cash rent/payment are handled and executed locally. Action requiring longer terms than one year requires Headquarters Marine Corps concurrence prior to final action by LANTNAVFACENGCOM. During action by Marine Corps Base, Camp Lejeune, LANTNAVFACENGCOM, or Headquarters Marine Corps, the Public Works Officer will coordinate with other Staff Officers as required.

  
JOHN R. KOPKA  
Chief of Staff

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